

Safety and Wellbeing Report to 9 March 2021

1. Critical Risk Update

Pandemic — COVID-19

Three key messages remain for COVID-19. Stay at home if you are sick, maintain good hygiene, and use the NZ COVID tracer app with Bluetooth activated.

Off-road Driving

The refresher period for 4WD, quad bike and LUV training has been reduced from 5 years to 3. This is consistent with industry best practice. Staff that drive off-road infrequently may be required to attend refresher training at more frequent intervals at manager discretion.

Contractor Health and Safety Management

Horizons is part of an MWLASS initiative to improve health and safety management of contractors. In November 2020 MWLASS directors agreed to a proposal to move contractor health and safety prequalification to SiteWise. SiteWise specialise in this function bringing standardisation and consistency along with access to a NZ-wide database of prequalified contractors. Contractors working across councils will only need to prequalify on an annual basis with SiteWise instead of working through each council's own prequalification process. Contractors have been sent an email explaining the move and will be invited to register with Site Wise as they approach expiry in a council system.

SiteWise is currently being populated with Horizons-approved contractors before we make the transition.

2. Wellbeing Update

Wellbeing initiatives

The Safety & Wellbeing Committee and Big 5 group are collaborating on wellbeing with the aim of developing a wellbeing programme.

EAP Services have been engaged to deliver Mental Health in the Workplace training to managers. The first delivery will be to the Leaders Forum on 31 March 2021.

3. General Update

Health, Safety and Wellbeing Strategy 2019-2022

The Health, Safety and Wellbeing Strategy 2019-2022 was reviewed at the 9 December 2020 Safety and Wellbeing Committee meeting. Achievement of goals and objectives is progressing and generally on-track. The SafePlus onsite assessment scheduled for 16-18 March 2021 is expected to provide independent verification.

SafePlus on-site assessment

Horizons is scheduled for a SafePlus on-site assessment on 16-18 March 2021. SafePlus assesses how well a business is performing in health and safety leadership, worker engagement and risk management. It will also take a 'deep dive' into remote and isolated work, PCBU/contractor activities, and mental health and wellbeing. This an MWLASS initiative with assessments also being carried out at other Councils in March.

Notifiable Injury

On 3 March 2021 a staff member slipped on a hill and broke a leg at a training day on poplar tree pruning. The injury required admittance to hospital and met the criteria for a 'notifiable injury'.

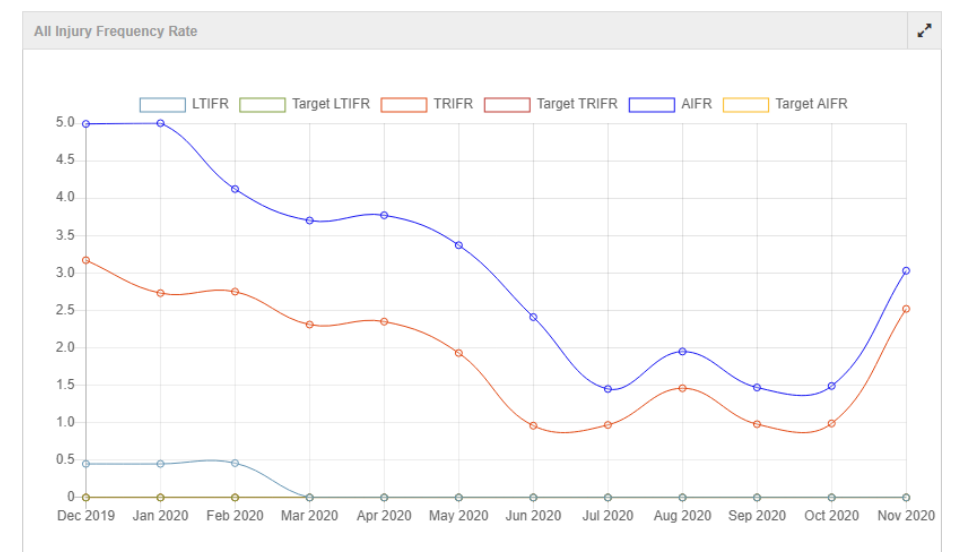
4. Notifiable Events (Staff) for 2020/21 FY

Notifiable Injuries / Illnesses	1
Notifiable Incidents	Nil

5. Training Completed for 2020/21 FY

Course Name	No. of Employees
4WD Safety	30
Close Approach	11
Comprehensive First Aid	61
Electrofishing Machine Operation and Safety	11
Forklift Operator	3
GROWSAFE Basic	1
GROWSAFE Standard	4
Helicopter Underwater Escape Training	7
Quad Bike Safety	12
Workplace River Safety	46

6. Trend

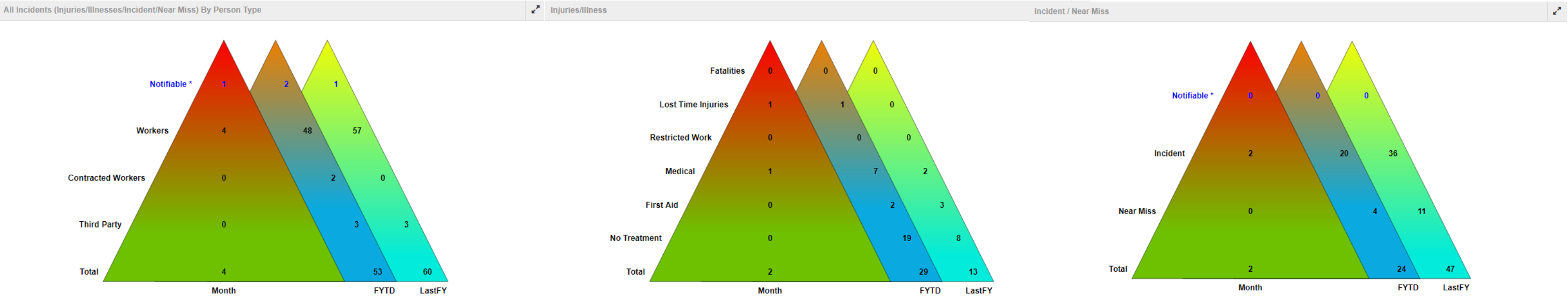


LTIFR—Lost Time Injury Frequency Rate

TRIFR—Total Recordable Injury Frequency Rate

AIFR—All Injury Frequency Rate

7. Performance Indicators as of 9 March 2021



8. Performance Indicators (LAG) —Comparison

FY	LTIFR <i>Lost Time Injury Frequency Rate (Rate of LTI occurrence)</i>	ALTR <i>Average Lost Time Rate (Measure of severity)</i>	TRIFR <i>Total Recordable Injury Freq Rate (Rate of injury occurrence less first aid only injuries)</i>	TRIFR <i>Business Leaders' Health & Safe- ty Forum Benchmarking Report</i>
2020/21	0.73 ⬆	1.00 ⬆	5.87 ⬆	
2019/20	0.00	0.00	0.96	2.68 (2019)
2018/19	1.76	31.50	4.83	1.84 (2018)
2017/18	2.2	21.00	5.28	1.57 (2017)
2016/17	1.10	4.00	4.77	1.65 (2016)
2015/16	0.95	17.33	4.13	2.27 (2015)
2014/15	1.22	32.00	6.39	1.97 (2014)
2013/14	0.56	6.00	3.36	
2012/13	1.39	4.20	3.61	2.30
2011/12	0.56	24.00	3.66	3.35

Legend

LTIFR

ALTR

TRIFR

Lost Time Injury Frequency Rate

Average Lost Time Rate

Total Injury Frequency Rate